Boost your business career

The BSB51915 Diploma of Leadership and Management will help you gain a broad understanding of the skills, knowledge and techniques required to succeed in business operations. The course aims to provide you with the skills to lead and manage the work of others to achieve business objectives.

A qualification in this highly sought-after, nationally accredited course will help you maximise your leadership effectiveness and progress your career.

Practical skills

The BSB51915 Diploma of Leadership and Management aims to provide you with skills in leading and managing:
- Human resources and recruitment
- team and workplace relations
- performance management
- individual, team and departmental work priorities
- workplace health and safety.

Employment Outcomes

- Business Unit Manager
- General Manager
- Project Coordinator
- Business Development Manager
- Human Resource Officer

<table>
<thead>
<tr>
<th>Delivery Mode</th>
<th>Location</th>
<th>Study Mode</th>
<th>Start Date</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online</td>
<td>Online - National</td>
<td>Contact us</td>
<td></td>
<td>12-24 months</td>
</tr>
</tbody>
</table>

13 6963
megtinstitute.edu.au
Unit code | Units of competency
--- | ---
**Block one**
BSBLDR502 | Lead and manage effective workplace relationships
BSBHRM405 | Support the recruitment, selection and induction of staff
BSBEL4204 | Develop a workplace learning environment
BSBWOR502 | Lead and manage team effectiveness
BSBCLI501 | Manage quality customer service
BSBMGT502 | Manage people performance
**Block two**
BSBWHS501 | Ensure a safe workplace
BSBLDR501 | Develop and use emotional intelligence
BSBADM502 | Manage meetings
BSBMGT517 | Manage operational plan
BSPMIS02 | Undertake project work
BSBINN502 | Build and sustain an innovative work environment

**Recognition of Prior Learning (RPL)**
Recognition of Prior Learning (RPL) is a process where a student may be granted credit or partial credit towards a qualification in recognition of skills and knowledge gained through work experience, life experience and/or formal training.

**Entry requirements**
No minimum education entry requirements. Students must complete a study skills assessment for basic literacy and numeracy.
MEGT Institute require students enrolling in this workplace-based course to be employed in a business environment performing a range of business duties where they manage, lead, guide and support others. They have responsibility for displaying initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements. They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

**Training and assessment methods**
Students receive access to engaging, interactive course content and coaching and mentoring by a qualified MEGT Institute facilitator. A combination of assessment tasks including written reports, question and discussions and projects will be utilised for assessment.

**Fees and funding**
For the latest information on our course fees please visit our website megtinstitute.edu.au/fees. There are different types of Government funding available to assist you when you are studying. These vary from state to state. Eligibility criteria apply.