Boost your business career

The world of business is diverse but underpinned by a set of core skills. These skills are highly portable and once learned can be applied across industry sectors.

The BSB50215 Diploma of Business is designed to help you to gain an understanding of the techniques for general business management and develop skills in managing fundamentally important business functions.

MEGT Institute provides flexible on-the-job training in your workplace which allows you to tailor the course to a current or future role. Or study online, whenever or wherever you want.

Practical Skills

The BSB50215 Diploma of Business aims to provide you with essential management skills:
- business sustainability and competitive advantage
- human resources and recruitment
- customer service
- workplace health and safety
- project management
- management of business resources and administration systems.

Employment Outcomes

- Office Manager
- Customer Service Manager
- Business Development Manager
- Project/Program Coordinator
- Recruitment Consultant

Delivery Mode | Location | Study Mode | Start Date | Duration
---|---|---|---|---
Workplace Delivery | ACT, NSW, QLD, SA, TAS, VIC, WA | Contact us | | 12-24 months
## Recognition of Prior Learning (RPL)

Recognition of Prior Learning (RPL) is a process where a student may be granted credit or partial credit towards a qualification in recognition of skills and knowledge gained through work experience, life experience and/or formal training. MEGT Institute offers all students the opportunity to apply for Skills Recognition at enrolment in the course.

## Entry Requirements

No minimum education entry requirements. Students must complete a study skills assessment for basic literacy and numeracy. MEGT Institute require students enrolling in this workplace-based course to be employed in a business environment performing a range of general business duties and where they provide administrative and operational support to individuals and/or teams and are supervised and supported in the workplace.

## Training and assessment methods

Students receive access to engaging, interactive course content and coaching and mentoring by a qualified MEGT Institute facilitator. A combination of assessment tasks including written reports and projects will be utilised for assessment. We also value the role of the workplace in the assessment process and ask supervisors to provide feedback on the students’ abilities via an easy to complete third party report.

## Fees and funding

For the latest information on our course fees please visit our website [megtinstitute.edu.au/fees](http://megtinstitute.edu.au/fees). There are different types of Government funding available to assist you when you are studying. These vary from state to state. Eligibility criteria apply.

This course may be eligible for National or State funding under the following schemes:

### Certificate 3 Guarantee

This training is funded by the QLD Department of Education & Training.

### Skills for All

This course is funded through the Government of South Australia’s Skills for All initiative. Eligibility criteria apply.

### Smart and Skilled

This training is funded by the NSW Government in partnership with the Commonwealth Government.